

Financial Assistance for Quality Publications

1. About the Policy

The policy is designed to provide financial assistance to faculty members and researchers for quality publications.

2. Aim of the Policy

This policy aims to create an appealing and pulsating environment to foster quality research among faculty members and researchers at Anurag University.

3. Objectives of the Policy

The objectives of the policy are to:

- Encourage and promote good research practices
- Provide guidelines for financial support
- Create a research culture
- Produce quality publications which are indexed either in Web of Science or Scopus

4. Scope of the Policy

This policy is limited to research supervisors, researcher scholars, faculty members and staff of the Anurag University, Hyderabad, are eligible to avail this financial assistance.

5. Financial assistance for publishing in renowned journals and conferences:

a. Quality Publishers and Journals:

All eligible members shall publish their original research in quality peer reviewed reputed journals, which are indexed in Web of Science (SCIE, ESCI) / Scopus / other prominent indexing repositories.

The list of quality publishers is given below but is not limited to:

- IEEE Transactions
- Elsevier
- Springer Nature & Springer

- Lancet
- ACM
- Wiley
- ASME
- ASCE
- Taylor & Francis
- InderScience
- AAAI (Association for the Advancement of Artificial Intelligence)
- UGC approved journals which are indexed in Web of Science and/or Scopus

b. Sponsorship:

All eligible members are entitled to get incentives for their quality publications which are indexed in Web of Science or Scopus. The incentives are based on the quality of the journal measured by using the impact factor or cite score.

The following table presents the financial support:

S. No	Impact Factor / Cite score	Incentive	
		Web of Science	Scopus
1	≥ 5.0	Rs. 20,000/-	Rs. 9,500/-
2	≥ 3.0 and < 5.0	Rs. 15,000/-	Rs. 9,000/-
3	≥ 1.0 and < 3.0	Rs. 12,000/-	Rs. 8,500/-
4	< 1.0	Rs. 10,000/-	Rs. 8,000/-

6. General Guidelines for publishing in renowned peer reviewed journals:

- a. Faculty members are advised to consider the peer reviewed journals indexed either in Web of Science (SCIE, ESCI) or Scopus to avail the financial assistance.
- b. The author's affiliation shall be Anurag University, Hyderabad, and shall not be any other institution.
- c. There shall not be any incentive for his/her first publication in a calendar year. However, second and third publications are entitled to an incentive, provided he/she is a first author or a supervisor.

For example, faculty F1 published the first article (Web of Science / Scopus) in June 2021, F1 is not entitled to an incentive for the first article. Subsequently, F1 published the second one in October 2021, for which he/she is qualified for the support. Further, F1 is eligible for an incentive in the event of publication of the third article.

- d. A faculty member can avail financial support for a maximum of two publications (second and third) within a calendar year.
- e. Faculty members who wish to avail this financial assistance, shall submit a requisition letter to the Dean-R&D in the format necessary through the proper channel by enclosing:
 - Acceptance letter from the Journal editor (copy of an e-mail or letter) along with peer reviewers' comments,
 - Manuscript (final proof-read version),
 - Web of Science or Scopus index proof (a screenshot taken from the indexing repositories),
 - Enclose the details of the first publication (manuscript, proof of index, and other documents) and
 - Other required documentary evidence as deemed appropriate to claim this benefit.
- f. The Vice-Chancellor is the final approving authority.

7. General Guidelines for presenting papers at International scientific event(s):

- a. Faculty members can present their works in an international scientific event(s) (conference/symposium/research workshops etc.) organized by IEEE or Springer, or any other professional body whose proceedings are indexed either in Web of Science and/or Scopus.
- b. There shall not be any incentive for his/her first presentation in a calendar year. However, for the second presentation in the same calendar year, he/she is entitled to get the incentive.

For example, faculty F1 presented at the international scientific event held in June 2021, for which F1 is not entitled to an incentive. Subsequently, F1 presented at the second event held in December 2021, for which he/she is eligible for the support.

- c. The author's affiliation shall be Anurag University, Hyderabad, and shall not be any other institution.
- d. This Policy covers the registration or publication fee of the scientific event. An amount of Rs. 8000/- (eight thousand rupees only) will be paid towards meeting the expenditure of the conference registration / publication fee for an international scientific event conducted within India.
- e. There shall be a limit of one international conference in a calendar year for a faculty member to be eligible for incentive.
- f. Faculty members can avail on-duty with the prior approval of the Head of the Department. For further details, please refer to the Leave Policy.
- g. Faculty members who wish to avail this financial assistance, they shall submit a requisition letter to the Dean-R&D in the format necessary through the proper channel by enclosing:
 - Acceptance letter from the Conference Chair (copy of an e-mail or letter),
 - Manuscript (final proof-read version),
 - Web of Science or Scopus index proof (a screenshot taken from the indexing repositories),
 - Payment proof (if applicable),
 - Enclose the details of the first publication in the calendar year (manuscript, proof of index, and other documents),
 - Proof of attendance or presentation and

- Other required documentary evidence as deemed appropriate to claim this benefit.
- h. The Vice-Chancellor is the final approving authority.

7.1 Conference Travel (International)

- a. The Chairman of the Gayathri Educational and Cultural Trust is the approving authority and other decisions on overseas travel.
- b. Fulltime regular faculty having at least two years of service at Anurag University are eligible to travel overseas for an international scientific event.
- c. All eligible faculty members are allowed to travel only in economy class.
- d. Expenses incurred on the conference registration fee and travel will be reimbursed.
- e. At the time of submission of the travel bill, claimants must furnish the e-ticket, invoice, boarding passes, and proof of attendance / presentation to the accounts department.

8. Guidelines for delivering a keynote address or chairing session in an international/national scientific event:

- a. There shall not be any financial assistance for a faculty member who is chairing a session or delivering a keynote address at a scientific event.
- b. However, a faculty member can avail on-duty for the said date(s).
- c. Prior approval from the Head of the Institution is required.
- d. Faculty members must submit a requisition letter in the required format through the proper channel by enclosing an Invitation Letter, Conference schedule, and other documents to apply for on-duty.
- e. Permission is subject to the approval of the Dean of the concerned school.

9. Exceptions:

All exceptions and deviations to this policy shall require the approval of the Chairman, Gayathri Educational and Cultural Trust.

10. Effective Date:

The Policy is effective from the calendar year 2022.