

ACADEMIC REGULATIONS (AU-R22)

For the Master of Computer Applications (MCA)

With effect from the Academic Year 2022-23



School of Engineering

ANURAG UNIVERSITY

Ghatkesar (M), Medchal-Malkajgiri (Dist), Hyderabad, Telangana 500088

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Academic Regulations for MCA with effect from the Academic Year 2022-23

1. Eligibility for Admission into MCA program

- 1.1 Admission to the MCA program shall be made subject to eligibility, qualification and specialization as prescribed by the Anurag University (AU) from time to time.
- 1.2 Students who have passed the Bachelor's Degree examination of any University recognized by Anurag University with a minimum three years duration with at least 50% marks (45% marks in case of SC/ST/BC categories) in the qualifying examination with Mathematics at 10+2 level or graduation level.

OR

A B.E./B.Tech. from a recognized University/Institution with at least 50% marks (45% marks in case of SC/ST/BC categories).

- 1.3 Admissions shall be made on the basis of merit / rank obtained by the candidates at the qualifying Entrance Test conducted by the University or TS-ICET/AP-ICET/NIT MCA Common Entrance Test (NIMCET) on the basis of any other order of merit as approved by the University, subject to reservations as prescribed by the Telangana State Private Universities Act (Establishment and Regulations) No.11 of 2018.

2. Credit allocation

Course Activity	Credits
1 Lecture (L) hour per week	1
1 Tutorial (T) hour per week	1
2 Practical (P) hours per week	1
Summer Internship / Industry oriented project work	2
Project Work	12

3. Distribution and Weightage of Marks

3.1 The performance of a student in a semester shall be evaluated course-wise for a maximum of 100 marks in each theory and practical course. In addition, internship/ industry- oriented project shall be evaluated for 50 marks and project work shall be evaluated for 100 marks. The distribution of marks for CIE and the SEE along with the minimum pass percentage shall be as follows:

Course	CIE marks	SEE marks	Minimum academic Requirements to Pass a Course	
			* Minimum Pass Percentage (SEE)	* Minimum Pass Percentage (CIE + SEE)
Theory	50	50	40	50
Laboratory / Practical	50	50	40	50
Summer Internship / Industry oriented project work	50	-	-	50
Project Work	50	50	50	50

* Provided a relaxation of 10% of maximum marks shall be given to physically challenged students.

3.2 Continuous Internal Evaluation (CIE)

3.2.1 The CIE has two components namely, **Midterm examinations** and **Other Evaluations**.

i. Midterm examinations (30 marks):

- a. For theory courses, there shall be two midterm examinations as part of CIE. Each midterm examination shall be conducted for a duration of 90 minutes for 30 marks and the question paper consists of Part-A (short answers) for 12 marks and Part-B (Long Answers) for 18 marks. Part-A shall contain 12 short answer questions for 12 marks and Part-B shall contain 5 questions of which student has to answer 3 questions; each question carries 6 marks.

- b. The first midterm examination shall be conducted for 2.5 units of syllabus at the end of 8 weeks of instruction and the second midterm examination shall be conducted for remaining 2.5 units at the end of 16 weeks of instruction.
- c. There may be an optional makeup examination conducted by an instructor if it is deemed appropriate. However, the instructor shall take the prior approval of the Dean of the concerned school. In such cases, the makeup examination marks shall be replaced with original marks secured by the student.
- d. The average of the two midterm examinations shall be taken as the final marks secured by each candidate. Zero marks shall be assigned if the student is absent.

ii. Other Evaluations (20 marks):

- a. The other evaluations can be any of the following:
Assignment / Seminar / Project based learning / Presentation / Quiz / Open book assessment / Surprise test / Participatory learning / Group Activities, etc. A minimum of two evaluations needs to be conducted and documented.
- b. The distribution of weightage for various evaluation components will be mentioned by the faculty offering the course in the course handout at the beginning of the semester with the approval of the Head of the Department.
- c. The average of the best of at least two such evaluations shall be taken as the final marks secured by each candidate.

3.3 Semester End Examinations (SEE) for theory courses:

- 3.3.1 The semester end examination shall be conducted for 50 marks for the duration of 150 minutes.
- 3.3.2 The question paper consists of two parts, Part-A (10 marks) and Part-B (40 marks).
- 3.3.3 Part-A consisting of five questions (numbered from 1 to 5), one question from each unit carrying 2 marks each.
- 3.3.4 Part-B consists of five questions (numbered from 6 to 10) shall be set by covering one question (may contain sub-questions) from each unit of the syllabus carrying 8

marks each. For each question, there shall be an internal choice (that means there shall be two questions from each unit and the student has to answer any one of them).

3.4 **Practical courses**

3.4.1 For practical courses, there shall be a CIE during a semester for 50 marks and SEE for 50 marks. Out of the 50 marks for CIE, day-to-day work in the laboratory shall be evaluated for 30 marks and internal practical examination shall be evaluated for 20 marks conducted by the laboratory teacher concerned. The SEE carries 50 marks.

3.4.2 Components of day-to-day evaluation:

- a. Preparation for Lab – 10 marks
- b. Observation – 10 marks
- c. Completion of Experiment – 5 marks
- d. Record – 5 marks
- e. Before the end of the instruction, a skill test shall be conducted for 20 marks.

3.4.3 The practical SEE shall be conducted for 50 marks with an external examiner along with one internal examiner. The external examiner shall be appointed by the Dean Examinations from the list of panel of examiners sent by the BoS chairperson.

3.4.4 Evaluation pattern for Quantitative Aptitude and Reasoning:

As part of CIE, there shall be 10 proctored on-line tests conducted for 50 marks each. The student has to answer 50 objective type questions within a duration of 60 minutes. Each question carries one mark. The average of the best of the five online tests shall be taken as the final marks secured by each candidate.

The SEE will be conducted for 50 marks in on-line proctored mode. The student has to answer 100 objective type questions within a duration of 120 minutes. Each question carries half mark.

3.5 Industry-oriented internship/mini-Project:

There shall be an industry-oriented internship / mini-Project, to be taken up during the vacation after I year II semester examinations. However, the evaluation shall be done in II year I semester. The industry oriented mini project shall be submitted in report-form and should be presented before the committee, which shall be evaluated as CIE for 50 marks. The committee consists of the Head of the Department, Supervisor and a senior faculty member. There shall be no SEE marks for industry oriented mini-project.

3.6 Project Work

3.6.1 There shall be a Project work during the II year II semester. The project work shall be evaluated in two phases (review I and review II).

3.6.2 Project work review-I will be evaluated for 25 marks as CIE. The CIE shall be based on a seminar and project work carried out by each student on the topic of his/her project.

3.6.3 Project work review-II will be evaluated for 25 marks as CIE. The CIE shall be based on a seminar and project work carried out by each student on the topic of his/her project. The evaluation should be done by the Project Review Committee (PRC). There shall be no SEE marks for the Project work review-I and project work review-II.

3.6.4 The SEE for Project work carries 50 marks. The SEE (viva-voce) shall be conducted by the PRC consisting of (i) External examiner appointed by Dean (Examinations) on the recommendation of Chairperson, BOS, (ii) Head of the department, (iii) Supervisor of the project and (iv) a Senior faculty member of the department.

3.7 If there is a complaint in awarding the CIE marks, the University shall nominate a committee to look into the matter.

3.8 Candidates shall be permitted to apply for recounting/revaluation of SEE theory-scripts within the stipulated period with payment of prescribed fee.

3.9 **Recounting:**

The totaling of the marks awarded shall be verified in the answer script and corrected if there is any mistake.

3.10 **Revaluation:**

- a. The answer scripts of the candidate who applied for revaluation are evaluated by two subject experts independently other than the original evaluator.
- b. If the difference of marks between these two valuations is 15% or more, it will be sent for third valuation to another subject expert.
- c. Nearest of two valuations out of three will be considered and the average of these two will be taken as the final marks obtained.
- d. If the difference of the final marks after revaluation is $\geq 15\%$ of maximum marks, then the revaluation marks are considered for declaring the result.
- e. If the revaluation marks are less than the original marks, the original marks are retained and there is no change in the result.

3.11 **Challenge Valuation:**

The candidates who have applied for revaluation and are not satisfied with the result are only eligible to apply for challenge valuation by paying the prescribed fee in the form of DD payable to the Registrar, Anurag University.

- a. On receipt of the DD, a photocopy of the answer booklet shall be given to the student.
- b. The paper will be evaluated in the presence of the student by a senior faculty member appointed by the University.
- c. If there is any change in the marks $\geq 15\%$ of the maximum marks, the new marks will be awarded to the student. Otherwise, there will be no change in original secured marks.

- d. If the change in marks (equal or above 15% of the maximum marks) occurs, the amount paid towards challenge valuation will be refunded. Otherwise, the student will forfeit the total amount which he/she has paid.

4. Attendance

- 4.1 The Attendance in all classes (lectures/tutorials, laboratories etc.) is compulsory. A student is eligible to write the Semester end examinations only if he/ she acquire a minimum of 75% attendance in aggregate of all courses.
- 4.2 A student will not be permitted to appear in the semester end examination on grounds of unsatisfactory attendance. Students are advised to monitor the status of their attendance in the online system from time to time. Absence without obtaining sanction of leave will be considered as an act of indiscipline.
- 4.3 Condonation of shortage of attendance in aggregate up to 10% (65% and above and below 75%) in each semester may be granted on medical grounds after submission of required certificate from a medical doctor as approved by the Academic Council. A prescribed fee shall be payable towards condonation of shortage of attendance.
- 4.4 However, in respect of women candidates who seek condonation of attendance due to pregnancy, the Vice-Chancellor may condone the deficiency in attendance to the extent of 15% (as against 10% condonation for others) on medical grounds subject to submission of medical certificate to this effect. Such condonation shall be availed only twice during the program of study.
- 4.5 Shortage of attendance below 65% in each course shall not be condoned.
- 4.6 A student detained due to shortage of attendance in a semester may seek re-admission into that semester, as and when offered, within four weeks from the date of commencement of class work with the academic regulations of the batch into which he/she gets re-admitted.

- 4.7 When a student is detained due to shortage of attendance in any semester, no grade allotments or SGPA/CGPA calculations will be done for that entire semester in which he/she got detained.

5. Promotion Rules

- 5.1 A student shall be promoted from I Year to II Year only if he/she fulfils the academic requirements of securing 50% of average credits up to I Year II Semester, from all the examinations whether or not the candidate takes the examinations.
- 5.2 When a student is detained due to lack of credits in any year, he / she may be readmitted after fulfilment of the academic requirements, with the academic regulations of the batch into which he / she gets readmitted.
- 5.3 For readmitted candidates, if there are any professional electives / open electives, the same may also be re-registered if offered. However, if those electives are not offered in later semesters, then alternate electives may be chosen from the set of elective courses offered under that category.
- 5.4 A student shall register and put up required attendance in all 80 credits and earn all 80 credits for the award of degree.
- 5.5 Students, who fail to earn 80 credits as indicated in the course structure within four academic years from the year of their admission, shall forfeit their admission.

6. Supplementary Examinations

- 6.1 A student who is eligible to appear for the semester end examinations in a course, but is absent / failed in that examination, may write the exam in that course during supplementary examinations. In such cases, CIE assessed earlier for that course will be carried over and added to the marks to be obtained in the supplementary examinations for evaluating his/her performance in that course.

6.2 Supplementary examination(s) in the failed courses shall be conducted as per schedule given by the University. If the concerned course is not available in the new regulation the student shall have to appear for the examinations with the syllabus of equivalent course(s) prevailing for the regular students in that academic year. The equivalent course will be established by the concerned Head / Chairperson, BoS. However, if no such similar course is offered in the current regulation, the supplementary examination(s) shall be conducted with the same syllabus which is studied during regular course of study with extra fee as specified by the University from time to time.

7. The Grading System

7.1 As a measure of the student's performance, a 10-point Absolute Grading System using the following Letter Grades (as per UGC Guidelines) and Corresponding percentage of marks shall be followed:

Letter Grade		Grade Points	Range of % Marks secured	
O	Outstanding	10	> = 90	100
A+	Excellent	9	> = 80	< 90
A	Very Good	8	> = 70	< 80
B+	Good	7	> = 60	< 70
B	Average	6	> = 50	< 60
F	Fail	0	< 50	-
Ab	Absent	0	-	-

7.2 In general, a student shall not be permitted to repeat any course(s) only for the sake of **Grade Improvement** or **SGPA/ CGPA improvement**.

7.3 The 'Credit Points' (CP) for a course, is computed by multiplying the Grade Point with Credits for that particular course.

$$\text{Credit Points (CP)} = \text{Grade Point (GP)} \times \text{Credits}$$

7.4 The student passes the course only when he/she gets GP 6 (B Grade or above).

7.5 The Semester Grade Point Average (SGPA) is calculated as follows

$$SGPA = \frac{\{\sum_{i=1}^N C_i G_i\}}{\{\sum_{i=1}^N C_i\}}$$

where 'i' is the course indicator index (takes into account all courses in a semester), 'N' is the no. of courses registered for the Semester (as specifically required and listed under the Course Structure of the parent Department), C is the no. of Credits allotted to the ith course, and G represents the Grade Points (GP) corresponding to the Letter Grade awarded for that course.

7.6 The Cumulative Grade Point Average (CGPA) is a measure of the overall cumulative performance of a student over all semesters considered for registration. The CGPA is calculated as follows:

$$CGPA = \frac{\{\sum_{j=1}^M C_j G_j\}}{\{\sum_{j=1}^M C_j\}}$$

Where 'M' is the total no. of courses (as specifically required and listed under the course Structure of the parent Department) the student has registered from the 1st Semester onwards up to and inclusive of the Semester S (obviously $M > N$), 'j' is the course indicator index (takes into account all courses from 1 to S Semesters), C is the no. of credits allotted to the jth course, and G represents the Grade Points (GP) corresponding to the Letter Grade awarded for that jth course. After registration and completion of I Year I Semester however, the SGPA of that semester itself may be taken as the CGPA, as there are no cumulative effects.

7.7 For CGPA and SGPA calculations performance in failed courses (securing F Grade) will also be taken into account, and the Credits of such courses will also be included in the multiplications and summations.

8. Passing Standards

- 8.1 A student shall be declared successful or 'passed' in a Semester, only when he/she gets a SGPA ≥ 6.00 (at the end of that particular Semester); and a student shall be declared successful or 'passed' in the entire MCA program, only when he/she gets a CGPA ≥ 6.00 ; subject to the condition that he/she secures a GP ≥ 6 (B Grade or above) in every registered course in each semester.
- 8.2 After the completion of each semester, a grade card or grade sheet (or transcript) shall be issued to all the registered students of that semester, indicating the letter grades and credits earned. It will show the details of the courses registered (course code, title, No. of credits, grade earned etc.), credits earned, SGPA and CGPA.

9. Choice Based Credit System (CBCS)

- 9.1 The CBCS provides choice for students to select from the prescribed courses of subsequent semesters (core, elective or any other courses) from the 2nd semester onwards. A student can register for a maximum of one such course in a semester. This course may be offered as a classroom teaching or MOOCs.

10. Evaluation of Project/Dissertation Work

- 10.1 Every candidate shall be required to submit a thesis or dissertation on a topic approved by the Project Review Committee.
- 10.2 A Project Review Committee (PRC) shall be constituted with Head of the Department as Chairperson, Project Supervisor and two senior faculty members.
- 10.3 Registration of Project Work: A candidate is permitted to register for the project work after satisfying the attendance requirement of all the courses, both theory and practical.

- 10.4 After satisfying 10.3, a candidate has to submit, in consultation with his Project Supervisor, the title, objective and plan of action of his project work to the PRC for approval. Only after obtaining the approval of the PRC the student can initiate the Project work.
- 10.5 If a candidate wishes to change his supervisor or topic of the project, he/she can do so with the approval of the PRC. However, the PRC shall examine whether or not the change of topic/supervisor leads to a major change of his initial plans of project proposal. If yes, his date of registration for the project work starts from the date of change of Supervisor or topic as the case may be.
- 10.6 The work on the project shall be initiated at the beginning of the II-year II semester and the duration of the project is one semester. A candidate shall submit his project status report in two stages i.e., review-I and review-II.
- 10.7 Three copies of the Project Thesis certified by the supervisor shall be submitted to the University.
- 10.8 After approval from the PRC, a soft copy of the thesis should be submitted for PLAGIARISM check and the plagiarism report should be submitted to the examination branch and be included in the final thesis. The thesis will be accepted for submission, if the similarity index is less than 30%. If the similarity index has more than the required percentage, the student is advised to modify accordingly and re-submit the soft copy of the thesis within a week. The maximum number of re-submissions of thesis after plagiarism check is limited to TWO.
- 10.9 The candidate has to secure minimum of 50% marks in Project Evaluation (Viva-Voce) examination.
- 10.10 If he/she fails to fulfil the condition as specified in 10.9, he/she shall reappear for the Viva-Voce examination only after three months. In the reappeared examination also, fails to fulfil the above said condition, he/she will not be eligible for the award of the degree.

- 10.11 The thesis shall be adjudicated by one examiner appointed by the Dean- Examinations from the list of panel of examiners approved by the Vice- Chancellor. For this, Chairman, Board of Studies of the respective departments shall submit a panel of 3 examiners, who are eminent in that field with the help of the concerned guide and senior faculty of the department.
- 10.12 If the report of the examiner is unfavorable, the candidate shall revise and resubmit the Thesis. If the report of the examiner is unfavorable again, the thesis shall be summarily rejected.
- 10.13 If the report of the examiner is favorable, Project Viva-Voce examination shall be conducted by a board consisting of the Supervisor, Head of the Department and the external examiner who adjudicated the Thesis.
- 10.14 The Head of the Department shall coordinate and make arrangements for the conduct of Project Viva-Voce examination.

11. Award of Degree and Class

- 11.1 A Student who registers for all the specified courses as listed in the course structure, satisfies all the course requirements, and passes the examinations prescribed in the entire MCA program, and secures the required number of 80 Credits (with CGPA \geq 6.0), shall be declared to have "QUALIFIED" for the award of the MCA Degree.

11.2 Award of Class

After a student has satisfied the requirements prescribed for the completion of the program and is eligible for the award of MCA Degree, he/she shall be placed in one of the following three classes based on the CGPA:

CGPA	Class	Condition
≥ 8.00	First Class with Distinction	<ul style="list-style-type: none"> • Should have passed all the courses in regular examinations and should complete the program in two years of time. • Should not have been detained or prevented from writing the end semester examinations in any semester due to shortage of attendance or any other reason. • The students who secure CGPA ≥ 8.00, but not fulfilling above conditions for "First Class with Distinction" shall be awarded First Class only.
$\geq 6.75 - < 8.00$	First Class	--
$\geq 6.00 - < 6.75$	Second class	--

11.3 A student with final CGPA (at the end of the program) < 6.00 will not be eligible for the Award of Degree.

12. Withholding of Results

If the student has not paid the dues, if any, to the institution or if any case of indiscipline is pending against him/her, the result of the student will be withheld and he/she will not be allowed into the next semester. His/her degree will be withheld in such cases.

13. Transitory Regulations

- 13.1 Discontinued, detained or failed candidates are eligible for readmission / re-registration as and when offered next as per the University admission procedure.
- 13.2 The candidate who fails in any course has to complete the same course / equivalent course in the maximum stipulated time as per the Regulations in vogue.

14. Convocation

- 14.1 The University shall conduct convocation to confer the degree (s).
- 14.2 The University shall institute Prizes and Awards to meritorious students during convocation.

15. Amendments

- 15.1 The regulations hereunder are subject to amendments as may be made by Academic Council from time to time. Any or all such amendments will be effective from such date and to such batches of candidates (including those already undergoing the program).

ANNEXURE – I: Disciplinary Action against Students – Provisions

- A. Student's behavior and discipline will be assessed and will receive the same attention as the academic work. Discipline includes the observance of good conduct and orderly behavior by the students of the University;
- B. All students pursuing a Program at the University shall observe code of conduct and maintain discipline and must consider it as a duty to behave decently at all places;
- C. Every student shall always carry the Identity card issued by the university. Every student shall have to produce or surrender the identity card, as and when required by the proctorial staff, teaching and library staff and the officials of the university. The loss of the identity card, whenever it occurs, shall immediately be reported in writing to the Registrar.
- D. Any violation of the code of conduct or breach of any rules and regulations of the university is construed as an act of indiscipline and shall make him/her liable for disciplinary action;
- E. The following acts are treated as gross indiscipline:
- Disobeying the teacher/officials or misbehaving in the class;
 - Quarrelling or fighting in the University campus, hostels amongst themselves, indulging in any activity which amounts to ragging or Harassment of other students;
 - Quarrelling or fighting with a university employee(s) or any other public utility functionaries in the campus;
 - Indecent behavior in the University campus or outside causing inconvenience to others;
 - Visiting socially unacceptable websites, smoking or consuming liquor or banned substances like drugs etc.;
 - Damage to the University property;
 - Indulging in acts of theft, forgery, stealing and misappropriating;

- Any other activity that defames the University;
 - Use of mobile in the class/academic area.
 - Irregularity in attending classes, persistent idleness, negligence or indifference towards the work assigned;
 - Any other conduct which is considered to be unbecoming of a student.
- F. Rules for Students Conduct & Behavior in Campus and Outside;
- G. The rules and regulations, academic calendar shall be provided to all the students
- H. In general, Dean, Student Affairs will deal with the welfare and discipline of all students in the campus including Hostel and also outside the campus and will ensure maintenance of good conduct. He/ She will be assisted by other members of faculty/ staff/ wardens as nominated;
- I. Conduct and Behavior:
- i. Students should attend all their classes and strictly observe class timings. They should likewise carry out other out-door and extracurricular duties assigned to them. Their attendance and leave is governed by the regulations pertaining to them;
 - ii. Students must give their undivided attention to their academic work and must be respectful to their teachers and supervisors;
 - iii. Students must conduct themselves with due decorum in the classes, laboratories, Library etc. and move in an orderly and disciplined manner in the campus;
 - iv. Students should not indulge in abusive behavior/ violence of any kind with fellow students, teaching faculty and employees of the University within or outside the University. Violence by any student or group of students will lead to severe disciplinary action;
 - v. No meeting of the students other than those organized under the aegis of the various recognized students' activities shall be called without the prior permission in writing from the Dean, Student Affairs;

- vi. Neither meetings/functions within the University campus shall be organized nor any outsider address the students without the prior permission in writing from the Registrar;
- vii. No students shall use unfair means at any of the examinations and tests or attempt or threaten the staff to get undue advantage;
- viii. Students must pay all fees and other dues on specified dates. If they do not do so, they render themselves liable to penalties as in force from time to time;
- ix. Students must take good care of all University property. Any damage to university property shall be viewed as indiscipline. Such student(s), in addition to facing the disciplinary action, shall have to replace the damaged property and make good the losses caused due to their action. Students must use the furniture and fittings with due care and must not deface buildings, roads, furniture and fittings etc. in any manner;
- x. Students must handle the laboratory equipment, instruments and machinery with great care. Any damage or breakage of such equipment etc., due to improper use or negligent handling will have to be made good by the students concerned;
- xi. Ragging in any form is unlawful and strictly prohibited. If a student found ragging shall be punished as per the Anti-Ragging Act;
- xii. The University shall have a zero-tolerance policy towards Ragging and shall lay down strict guidelines on the same as per policies of the UGC in vogue and in compliance to directions of Hon'ble Supreme Court;
- xiii. Mobile cellular phone may be carried by the students. However, they shall be kept in silent mode during the classes. Violation will lead to confiscation of the mobile phone;
- xiv. All the students are required to observe the decorum in the dress code as prescribed by the University. Students not adhering to the prescribed dress code may be denied entry to the University campus;

xv. Smoking, consumption/possession of liquor, intoxicants, drugs, cigarettes, hookah etc., inside or outside the Campus is strictly prohibited. Any violation will invoke severe penalty including rustication from the Hostel/ University.

J. Policy to prevent Sexual Harassment:

- i. The University shall be committed to treating every employee and student with dignity and respect. It shall seek to create a work environment that is free from sexual harassment of any kind, whether verbal, physical or visual;
- ii. A policy shall be prescribed by the University to provide guidelines for prompt redressal of complaints related to sexual harassment which should be in full compliance with “The Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal)” Act, 2013;
- iii. All references / complaints and redressal mechanism pertaining to any matter will be handled within the ambit of the said Act and the Rules framed thereunder. The policy so prescribed shall be communicated to all employees and students.

K. Grievance and Redressal Mechanisms:

The University shall constitute various Grievance and Redressal committees and its guidelines as specified by the statutory authorities of the University.

ANNEXURE – II: Malpractice Rules

S. No	Nature of Malpractice (Improper conduct during examinations)	Punishment
	<i>If the candidate:</i>	
1. (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which he/she is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. In case of an outsider, he/she will be handed over to the police and a case is registered against him/her.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject of the examination (theory or practical) in which the candidate disappearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester/year. The hall ticket of the candidate is to be cancelled.
3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate, who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all

		Semester end examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he/she will be handed over to the police and a case is registered against him/her.
4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination. Takes away answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all SEEs. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks	Cancellation of the performance in that subject.
6.	Refuses to obey the orders of the Chief Superintendent / Assistant Superintendent / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty inside or outside the examination hall or causing any injury to himself / herself or to any others or threatens whether by words, either spoken or written or by signs or by visible representation, assaults the officer in-charge, or any person on duty in or outside the examination hall or any others, or indulges in any other act of misconduct	They shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case will be registered against them.

	<p>or mischief which result in damage to or destruction of property in the examination hall or any part of the college campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.</p>	
7.	<p>Leaves the exam hall taking away answer script or intentionally tears the script or any part thereof inside or outside the examination hall.</p>	<p>Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work & shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all Semester examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.</p>
8.	<p>Possess any lethal weapon or firearm in the examination hall.</p>	<p>Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits these at.</p>
9.	<p>Who is not a candidate for the particular examination or any person not connected with the University indulges in any malpractice or improper conduct mentioned in clause 6 to 8.</p>	<p>Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the University will be handed over to police and, a police case will be registered against them.</p>

10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Found copying, on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the malpractice committee for further action on suitable punishment as per rules	

ANNEXURE –III: Definitions

In these Regulations, unless the context otherwise requires:

- a. **Academic Year:** Two consecutive (one odd + one even) semesters constitute one academic year
- b. **Choice Based Credit System (CBCS):** The CBCS provides choice for students to select from the prescribed courses (core, elective or minor or soft skill courses)
- c. **Course:** Usually referred to, as a 'course' is a component of a program. All courses need not carry the same weightage. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/tutorials/laboratory work / field work / outreach activities / project work/vocational training / viva / seminars / term papers / assignments / presentations / self- study etc., or a combination of some of these
- d. **Credit Based Semester System (CBSS):** Under the CBSS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of number of credits to be completed by the students
- e. **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week
- f. **Grade Point:** It is a numerical weight allotted to each letter grade on a 10-point scale
- g. **Credit Point:** It is the product of grade point and number of credits for a course
- h. **Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters i.e., O, A+, A, B+, B and F
- i. **Semester Grade Point Average (SGPA):** It is a measure of academic performance in a semester. It is the ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places

- j. **Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student. The CGPA is the ratio of total credit points secured by a student in all semesters and the sum of the total credits. It shall be expressed up to two decimal places
- k. **Program:** An academic program of the University
- l. **Semester:** Each semester shall consist of 16 weeks of instruction.
- m. **Transcript or Grade Card or Certificate:** Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester
- n. **Types of courses:** The courses in a program may be of three kinds: Core, Elective and Foundation
- o. **Core course:** This is the course which is to be compulsorily studied by a student as a core requirement of a program in a branch of study
- p. **Elective course:** This is the course to be chosen from a pool of courses. Elective course may be (a) Supportive to the branch of study (b) Providing an expanded scope (c) Enabling an exposure to some other branch/domain (d) Nurturing student's proficiency/skill
- q. **Foundation course:** This course may be of two kinds, compulsory foundation and elective foundation
- r. **Compulsory Foundation courses:** These are the courses based upon the content that leads to knowledge enhancement. They are mandatory for all disciplines
- s. **Elective Foundation courses:** These are value-based and are aimed at man-making education
- t. **The academic regulations should be read as a whole for the purpose of any interpretation.**
- u. **In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Chancellor is final.**