

# **Seed Money for R&D Projects (for Faculty from all the Departments )**

## **Guidelines**

**(2021-2022)**



**Venkatapur (V), Ghatkesar (M), Medchal (D)  
Hyderabad – 500088**

**Website: <https://anurag.edu.in>**

## **SEED MONEY FOR R&D PROJECTS (FOR FACULTY FROM ALL THE DEPARTMENTS)**

### **1. OBJECTIVE:**

Anurag University provides financial assistance under R&D component to inculcate research culture in the departments. In this direction, to encourage faculty members a maximum amount of Rs. 2.0 Lakh per project will be provided to initiate research work which leads to a major research project.

### **2. ELIGIBILITY:**

- (i) Regular faculty with Ph.D qualification
- (ii) Faculty members who have registered for Ph.D and passed Pre-Ph.D exam
- (iii) Preference will be given to those who do not have major research project.
- (iv) Not more than one project proposal is allowed for each faculty member
- (v) The maximum age limit for application is 45 years

### **3. FINANCIAL ASSISTANCE:**

The project proposal cost should be split as follows:

- (i) 50% for equipment
- (ii) 20% for travel and field work
- (iii) 30% for consumables, contingencies and other, if any

### **4. TRAVEL AND FIELD WORK**

The amount allocated under the head “travel/field work” is to be utilized for data collection and collection of other information such as documents and visit to libraries within the general scope and sphere of the ongoing project. Domestic travel expenditure will be permitted only for presenting and publishing the papers in conferences.

### **5. TENURE OF THE PROJECT**

Two years from the date of sanction letter.

### **6. OUTCOME**

Minimum one publication out of the research work for which the grant is supported. A final report is to be submitted as per Annexure-IV within two weeks from the closing date of the project.

### **7. GENERAL**

- (i) The faculty will abide by the policies of the University that are applicable from time to time.
- (ii) Project is not transferable in any case
- (iii) It is incumbent on the Principal Investigator (PI) to complete the project within the period approved and as per the extant policies of the university. Further, in case any faculty intends to leave the university before the completion of the project, Utilisation Certificate (UC) has to be submitted for all the expenditure incurred for the period the faculty has served on the project, failing which the amount not accounted for has to be refunded.

- (iv) No extension in tenure is permissible in any circumstances.
- (v) A quarterly progress report is to be submitted as per Annexure-III to the Office of Dean R&D

**ANURAG UNIVERSITY****SEED MONEY FOR R&D PROJECT FOR THE FACULTY****ACCEPTANCE CERTIFICATE****(To be submitted by the faculty after award of Project)**

Name of Principal Investigator (PI) \_\_\_\_\_

Dept. of PI \_\_\_\_\_

Title of the Project \_\_\_\_\_

1. The research project is not being supported by any other funding agency
2. The terms and conditions related to the grant are acceptable to the Principal Investigator
3. The date of implementation of the project is \_\_\_\_\_

**PRINCIPAL INVESTIGATOR****HEAD  
(Seal)**

## ANURAG UNIVERSITY

## SEED MONEY FOR R&amp;D PROJECT FOR THE FACULTY

Utilization Certificate

Certified that the grant of Rs.....  
(Rupees .....  
only) received from Anurag University under the category R&D Project entitled  
.....  
.....  
vide letter No ..... dated ..... has been fully  
utilized for the purpose for which it was sanctioned and in accordance with the terms and  
conditions laid down by the University.

PRINCIPAL INVESTIGATOR

HEAD  
(Seal)STATUTORY AUDITOR  
(Seal)

**ANURAG UNIVERSITY****SEED MONEY FOR R&D PROJECT FOR THE FACULTY  
Quarterly Progress Report of the work done on the Research Project**

1. Report No. ....
2. Sanction Letter No. ....
3. Period of report from .....to.....
4. Title of research project
5. (a) Name of the Principal Investigator  
(b) Dept.
6. Effective date of starting of the project
7. Grant approved and expenditure incurred during the period of the report:
  - a. Total amount approved Rs.....
  - b. Total expenditure Rs.....
  - c. Report of the work done: (Please attach a separate sheet)
    - I. Brief objective of the project .....
    - II. Work done so far and results achieved and publications, if any, resulting from the work (Give details of the papers and names of the journals in which it has been published or accepted for publication .....
    - III. Has the progress been according to original plan of work and towards achieving the objectives. if not, state reasons
    - IV. Enclose a summary of the findings of the study.
    - V. Any other information

Note: One bound copy of the final report of work done be submitted to the Office of the Dean, R&D as per the Annexure-IV.

**PRINCIPAL INVESTIGATOR****HEAD  
(Seal)**

**ANURAG UNIVERSITY**

**SEED MONEY FOR R&D PROJECT FOR THE FACULTY**

**FINAL REPORT OF THE WORK DONE ON THE PROJECT**

1. Title of the Project.....
2. Name and Address of the Principal Investigator .....
3. Sanction Letter No. and Date .....
4. Tenure of the Project .....
5. Total grant allocated .....
6. Total grant received .....
7. Final expenditure .....
8. Title of the project .....
9. Objectives of the project .....
10. Whether objectives were achieved .....
- (Give Details)
11. Achievements from the Project .....
12. Summary of the Findings .....
- (In 500 Words)
13. Contribution to the Society .....
- (Give Details)
14. Whether any Ph.D. enrolled/ produced out of the project.....
15. No. of publications out of the Project ..... (Please attach the papers published)

**PRINCIPAL INVESTIGATOR**

**HEAD**

**(Seal)**

**ANURAG UNIVERSITY**

**SEED MONEY FOR R&D PROJECT FOR THE FACULTY**

**ASSESSMENT CERTIFICATE  
(to be submitted with the proposal)**

It is certified that the proposal entitled.....  
.....  
by (Dr./Prof./Mr./Mrs.) .....  
Dept. of .....has been assessed  
and recommended by the Departmental Research Committee (DRC) consisting of the  
following members for submission to Anurag University for financial support under R&D  
component.

**Departmental Research Committee:**

The proposal is as per the guidelines.

**HEAD  
(Seal)**